CONSTITUTION

AND

REGULATIONS

OF THE

CARLETON CLUB

ADOPTED 5th JANUARY, 1876.

Ottawa:

CITIZEN PRINTING AND PUBLISHING CO., SPARKS ST.

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CARLETON CLUB.

Incorporated January 8th, 1875, under the provisions of the Act of the Legislature of Ontario, 37th Vic., ch. 34.

Executive Committee:

President,

F. J. S. DORE.

Vice-President,

T. D. HARINGTON.

Treasurer,

W. HORACE LEE.

W. A. ALLAN,
E. MIALL, Jr.,
WILLIAM WILSON, M.D.,
R. C. DOUGLAS,
R. EDWARD KIMBER,
W. F. BUCHANAN,
T. H. ALLAN,
A. F. McINTYRE,
J. H. ANDERSON.

E. H. HARINGTON, *Secretary.*

Bankers,

THE ONTARIO BANK.

CONSTITUTION

OF THE

CARLETON CLUB.

1. This Association shall be known as the Carleton Club of Ottawa. **Name.**

2. Its objects shall be social and literary, Politics and religious questions shall be absolutely excluded therefrom. **Objects.**

3. It shall be governed by a Managing Committee, consisting of a President, Vice-President, Treasurer, and nine members, elected annually from amongst the ordinary members, four of whom shall be always elected from the outgoing committee. They shall be chosen by ballot at the annual meeting, and hold office for one year, except when re-elected. They shall have power to fill vacancies, should they occur, make such rules for the comfort and internal economy of the Club as they think proper, and which are not inconsistent with the Constitution, and shall regulate all Club charges, as well as the expenditure and disposal of the funds accruing to the Club. They shall meet at least once in every week, and at such meetings five shall form a quorum. **Officers.**

4. The annual meeting of the Club shall take place on the first Monday of May in each year. In cases of emergency, a special meet- **Annual and Special Meetings**

ing shall be called whenever the governing body deem it desirable, or upon the written request of twenty members addressed to the Secretary, stating the object of such meeting; and at such special meetings no subject shall be discussed beyond that specified in the notice. Notices of special meetings shall be posted in the Club at least ten days before the day appointed. The presence of twenty qualified members shall be requisite to constitute any annual or special meeting of the Club. Failing a quorum, the meeting shall stand adjourned until such day, not further removed than one week, as the President or Chairman shall designate, and so on until a quorum is obtained.

Secretary.

5. The Committee of Management shall, at their first meeting, or thereafter, as occasion may require, appoint a Secretary, who, if not a member of the Club, shall be entitled to the privileges thereof during his tenure of office. He shall receive such remuneration as shall be fixed by the Committee of Management, and shall, under their control, keep a list of members, give notice and keep minutes of meetings, conduct the correspondence, and fulfil such other duties as may be assigned to him by the Committee of Management.

Duties of Officers.

6. The President shall preside at all meetings, either of the Club or of the Committee, and in his absence the Vice-President, and in the absence of both, a chairman appointed by the meeting, shall preside. The Treasurer shall collect and disburse all moneys of the Club, under the direction of the Committee of Management, and shall keep the accounts and attend generally to the financial affairs. He shall render a statement of the affairs of the Club at the

annual meeting, or whenever the Committee shall call upon him to do so.

Annual Statement.

7. The annual financial statement shall show the total amount of revenue that *should* be received from members subscribing for the year; the net amount of subscriptions paid up, together with the balance due for subscriptions for that year; the amounts of subscriptions due, and the names of the members by whom they are due, together with the expenditure incurred, and an estimate of the receipts and disbursements for the coming year.

Auditors.

8. The accounts of the Club, previous to being presented by the Treasurer, shall be audited by two members (not being members of the Committee), who shall have been appointed by ballot at the last preceding annual meeting of the Club.

Candidates for Admission.

9. Each candidate for admission shall be proposed by one member, and seconded by another. The candidate's name and usual place of residence, his rank, profession or occupation, shall be inserted at the time of proposal in the book for candidates, and signed by the proposer and seconder, with a declaration whether it is proposed that he shall enter the Club as an ordinary or non-resident member. A notice, dated and signed by the Secretary, shall then be put up in a conspicuous place in the Reading Room, containing the name of the proposed candidate, together with the names of his proposer and seconder, and such notice shall remain posted not less than ten days previous to the day of balloting. No candidate shall be eligible for election unless he be of the full age of twenty-one years, except privileged members under Rule 16, and no candidate shall be eligible as a non-resident

member unless he resides and has his place of business at least ten miles from the city of Ottawa.

Election.

10. The election of candidates shall take place by ballot of the members, the ballot to be secret, and held on the 1st and 15th of every month, at the hour of 9 a.m., and to continue till 5 p.m the following day, Sunday to be considered a *dies non*. A notice to the effect that the ballot is open shall be put upon the board by the Secretary. After the ballot is over, the ballot-box shall be examined by the Secretary, in the presence of at least two members of the Committee, and the result shall be entered on the candidates' book and signed by the scrutineers. At least twenty votes must be cast to constitute an election, and one black ball in seven shall exclude. In the event of any candidate not having the requisite number of votes, his name will be placed at the top of the list for the next ballot. Any candidate who shall have been twice black-balled shall not be eligible to be proposed again; and any candidate who has twice had an insufficiency of votes shall not be eligible to be proposed again for the period of one year. No voting by proxy shall be allowed.

New Members.

11. On the election of each new member the Secretary shall notify the same to him, and furnish him with a printed copy of the Constitution and Regulations, and request him to remit the amount of his entrance fee and subscription to the Treasurer.

Neglect to pay the Entrance Fee.

12. No newly-elected member shall be permitted to vote unless his entrance fee and subscription shall have been paid. And

any person elected as a member neglecting to pay such dues within one month from the date of his election shall be struck off the list of members, unless satisfactory explanation of such neglect is made to the Managing Committee; and no such person shall be eligible for re-election within the period of one year.

Entrance fee and Subscription.

13. The entrance fee to the Club for ordinary members shall be fifty dollars, and the annual subscription twenty dollars, payable half-yearly in advance, on the first days of May and November in each year; and for non-resident members the entrance fee shall be twenty-five dollars, and the annual subscription shall be ten dollars, payable in advance on the first day of May in each year. A proportionate amount of the annual subscription shall be payable by each new member, from the date of his election to the first day of May or November next following, as the case may be. Upon a non-resident member becoming a resident, he shall pay the difference between his original entrance fee and that of a resident member.

Arrears.

14. Any member falling into arrears and failing to pay his dues when called upon by the Committee of Management to do so, shall forfeit his membership. He may, however, be re-admitted upon assigning to the Committee reasons which they shall consider sufficient for having failed to make payment.

Supernumerary Members.

15. Any *ordinary* member who may cease to reside in Ottawa or within ten miles thereof, and to make use of the Club during the whole period for which the semi-annual subscription is payable, may be considered a supernumerary member, and be exempt from subscriptions

during the continuance of such absence, all his subscriptions then due being paid; but any member availing himself of this indulgence must notify the same by letter to the Secretary, for the information of the Committee of Management, who shall insert his name in the list of supernumerary members. Any such member shall be re-admitted to all his privileges upon his return being notified in writing to the Secretary, such notification to be given within one month after his return, and upon payment of his subscription for the current half-year; and failing in such notification and payment, such member shall be considered as having withdrawn from the Club.

Officers of the Army and Navy.

16. Officers of Her Majesty's Army and Navy, and of the Volunteers or Militia while on active service or full pay, shall be eligible as privileged members for such time and on such terms as the Managing Committee may determine.

Privileged Members.

17. Non-residents of the city, or of its vicinity as defined in Rule 9, not being less than 21 years of age, may be admitted as privileged members for a period not exceeding three months out of twelve, upon a written recommendation of three ordinary members and the approval of the Committee, subject to payment in advance of ten dollars for one month, or of twenty dollars for a period exceeding one month; and any member or members so introducing them shall be held responsible for any Club debts they may contract. No privileged member shall be entitled to vote, or have any voice in the management of or hold any interest in the property of the Club.

Honorary Members.

18. Non-residents of the city of Ottawa, or its vicinity as defined in Rule 9, not being

less than 21 years of age, may be introduced as honorary members of the Club for a period not exceeding fifteen days, by any one ordinary or non-resident member, with the consent of one member of the Managing Committee. No honorary member shall be admitted for two consecutive terms, or for more than thirty days in any twelve months, neither shall he introduce any other person to the Club. The member introducing an honorary member shall be held responsible for any Club debts he may contract.

Strangers.

19. Any member, excepting an honorary member, shall have the privilege of asking a stranger or strangers to breakfast, lunch or dine, and afterwards, accompanied by him, to use any of the Club rooms; but in no other case shall any stranger be allowed in any other room except the reading room, unless to view the house. All charges to be defrayed by the member introducing strangers.

Hours.

20. The Club shall be open daily to members from 8 o'clock a.m. until 1 o'clock on the following morning, except on Saturdays, when the Club shall be closed at midnight, and on Sundays, when it shall be closed at 11 p.m.

Payment of Accounts

21. Members shall pay all bills for expenses incurred, weekly, on Saturdays, except those boarding at the *table d'hote*, who may pay their board bill monthly, on the first day of each month. The names of members whose bills or dues may remain unpaid may be posted at the discretion of the Committee. Before a member's name is posted in the Club for non-payment of accounts or dues, notice shall be sent him by the Secretary.

Gratuities to Servants. 22. No member shall give any money or gratuity to any of the servants of the Club, or permit any stranger to do so.

Club Property. 23. No member shall take or permit to be taken from the Club, on any pretence whatever, or shall injure or destroy any newspaper, pamphlet, or other article, the property of the Club.

Smoking. 24. No smoking will be allowed on the dining-room floor, except in the case of a private dinner, nor shall it be permitted at any meeting of the Club.

Dogs. 25. No member shall on any account bring a dog into the Club.

Gambling. 26. No gambling shall under any circumstances be countenanced in the Club.

Games allowed. 27. The only games allowed to be played in the Club shall be Whist, Euchre, Cribbage, Ecarté, Piquet, Bézique, Casino, Billiards, Chess, Draughts, Dominoes and Backgammon.

Club Points. 28. The usual Club points at Whist shall be 10 cents a point, honors counting, and 20 cents a point, honors not counting, the maximum limit of points to be 50 cents, and of any bet upon the rubber, two dollars. The maximum points at any other game shall be fixed by the Committee of Management.

Bets. 29. No bet in the Club shall exceed two dollars.

Debts of Honor. 30. All debts of honor contracted in the Club shall be settled by private arrangement of otherwise, within three days, on pain of publicity and expulsion.

Authorities.

31. The authorities to be adopted by the Club in all disputed points, shall be Clay and Cavendish on Whist, Phelan on Billiards, Staunton on Chess, and Hoyle and Bohn's Handbook of Games on all other games; all disputes and bets to be decided by these authorities. In any cases of doubtful or obscure decision, "Bell's Life" or "The Spirit of the Times" may be appealed to.

Infringem't of Rules.

32. Any member who shall systematically infringe the rules of the Club, or whose general conduct shall become objectionable, or who shall be guilty of any malpractice, may be reported to the Managing Committee, who shall have the power of expelling him if they consider it advisable. Should any member so expelled consider himself aggrieved by the action of the Committee, he may, with a requisition signed by any seven ordinary members of the Club, call upon the Committee of Management to convene a special meetlng of the Club, to consider his case, and the Committee of Management shall thereupon call such meeting within fifteen days.

Withdrawal of Members

33. Any member wishing to withdraw from the Club shall give notice in writing to that effect to the Secretary, and shall be allowed to withdraw on payment of all arrears. Any member who shall withdraw, resign, or be expelled, shall forfeit all right or claim in or to the Club property or funds, and any member who shall be expelled shall forever thereafter be ineligible to be re-admitted a member; and no person who has been expelled or struck off as a defaulter and not restored, shall be admitted to the Club or any of its entertainments. This rule shall also apply to all who have been ex-

cluded by ballot twice. Every expelled member shall remain liable to and pay the Club all sums of money due by him at the time of his expulsion, whether such sums be due for subscriptions or otherwise.

Reciprocity. 34. The Committee shall have power to admit members of other Clubs to the privileges of the Club, with or without fees: Provided that the Clubs of which they are members, shall extend to the members of this Club like privileges.

Addresses. 35. The members of the Club are expected to communicate their addresses from time to time to the Secretary.

Amendm'ts to Rules. 36. No Rule of the Club shall be altered to amended except by a vote of the majority of the members present at an annual or special meeting of the Club, and unless notice of such proposed change shall have been delivered, in writing, to the Secretary, and posted in the Club for at least ten days previous to such meeting.

Correspondence. 37. All communications must be addressed to the Committee of Management through the Secretary.

REGULATIONS

OF THE

CARLETON CLUB.

Committee Meetings.

The ordinary weekly meetings shall be held on every Monday, at 7.30 p.m. The minutes of the last meeting having been read the question will be put by the Chairman, that they be confirmed. If the minutes be objected to by a majority of the members present, the particular subject objected to may be decided at once or reserved for consideration at a future meeting. If the minutes are not objected to, or if having been objected to, the question has been decided, the Chairman will affix his signature to the same. After the disposal of the minutes of the previous meeting, all such matters as require the consideration of the Committee will be brought before them, discussed and decided upon. For the despatch of business the Committee will, at each weekly meeting or by rotation as they may deem expedient, appoint two of their number to be called the House Committee, to superintend the ordinary business of the Club, and to submit a weekly report of their proceedings. Their names shall be posted in the Reading-room for the information of Members.

Treasurer. All accounts which the Committee shall direct to be paid by cheque, shall be so paid by cheque signed by the Treasurer, and countersigned by the President, or by the Chairman presiding at the meeting at which it shall have been decided to pay the same.

Secretary. The Secretary, in all his written official communications, will state expressly that they are made by direction of the Committee. He will post the individual accounts of members in the ledger, may receive payments for the same, and shall pay over to the Treasurer at least once a week all moneys received by him. He will ascertain that all goods delivered are in strict accordance with the orders given, and shall generally perform such other duties as the Committee of Management may, from time to time, assign to him.

Steward. The House Steward will constantly reside in the Club House, and will have the custody of the plate, cutlery, china, glass, and other property of the Club. He will be responsible for the cleanliness and order of the house, have the general control and superintendence of the servants and be responsible for their conduct and orderly appearance, and in case of misconduct shall report the same to the House Committee. He shall charge to the account of each servant any breakage for which such servant may be responsible. He may receive payments of accounts posted in the ledger, and grant receipts for the same, and shall account daily with the Secretary for all moneys so received. He shall post the breakfast bills of fare for the following day every evening by six o'clock, and the luncheon and dinner bills of fare for the day every morning by 10 a.m.

Hall Porter.

The Hall Porter will enter in his book once a day the name of every Member coming into the Club House and will make himself generally useful, in such way as the House Committee or Steward may direct. Strangers calling to see Members will be shown by him into the Reception Room, and intimation of their arrival immediately sent by him to the Member inquired for, if in the house. If a letter for an absent Member be applied for by another Member, who may wish to forward it, the latter will be required to pay the postage, (if any,) and to sign an acknowledgment in the Porter's Book of his having received the letter, in case of any future question.

Regulations for Servants

No Servant will absent himself from the Club House, without leave from the Secretary or Steward.

Strangers.

No Stranger shall be admitted into the Club House, otherwise than as provided in the Constitution, except on business; and the servants are strictly prohibited from receiving visitors or followers.

Articles found.

If any money or articles supposed to be the property of Members shall be found by the servants in the Club House, they will be delivered to the Secretary through the Steward.

Entrance Hall.

No large boxes or articles of luggage belonging to a Member will be admitted into the Hall.

Dining Room.

Breakfasts may be served from 8 until 11 o'clock, a.m.; luncheon from 12.30 until 2 p. m; and dinners from 6 to 8 p. m. Hot or cold suppers from 9 to 12 p. m.; and liquors, tea and coffee up to the hour of closing of the Club, after which no orders of any kind can be received.

Breakage. Articles of glass, earthenware, furniture, &c., wich may be broken by the Members, in any part of the House, will be paid for by them.

Reading Room and up stairs Rooms. No pamphlet, advertisement, or notice of any kind, will be laid on the tables, or put up in the Club by a Member; but any pamphlet, &c., which it may be wished to make known to the Club, shall be sent to the Secretary, to be laid before the Committee.

Writing materials. Writing materials will be provided in the Reading Room and Writing Room.

Cards. The charges for cards shall be 40 cts. per pack if new, and 20 cts. if second-hand.

Billiards. The charges for billiards shall be as follows:

CAROM TABLE.

4 ball game.....	34 points	10 cts.
4 ball game.....	50 points	15 cts.
3 ball game.....	21 points	10 cts.
3 ball game	34 points	15 cts.

Each count to score one only.

POCKET TABLE.

English 3 ball game, ...	63 points (count 2 & 3)	15c.
4 ball full American game.	100 points (count 2 & 3)	15c.
4 ball full American game,	50 points (count 1) ...	15c.
4 ball full American game.	34 points (count 1) ...	10c.
Pyramid pool	each game	10c.
English pool, each player	each pool	5c.

If the carom table is engaged the 4 ball carom game may be played on the pocket table without any increase of price.

No Member shall occupy a table for more than one game of the number of points specified in the foregoing tables of charges, nor for more than one game of pyramids, it any other

Member should wish to play. A slate shall be kept on which Members wishing to play shall put down their names, and they shall have preference according to the order in which the names have been registered. English pool shall in all cases have preference.

General Regulations for Members.

No servant of the Club shall be sent out on messages under any pretence whatever, except on Club business by order of the House Committee, Secretary or Steward, or by a Member to call a cab at the nearest cab stand.

No Member, except on special duty, will be allowed to go down into the kitchen, bar-room, carving-room, or any of the servants' rooms.

No Club property shall be sent out of the House on any pretence whatever, except by order of the Committee of Management.

The front dining room shall not be set apart for private dinners, unless the number of guests shall exceed twelve. In the case of twelve or less, one of the card-rooms may be used as a private dining-room.

Any extra attendance at private dinners that may be necessary will be charged in the bill.

No wine, liquor or any extra shall be served to any Member in the Dining Room without a written order signed by him. Any Member, not complying with this regulation, shall accept his bill as presented without dispute. Objections to any charge on a written order so given may be noted on the bill to be decided by the Committee of Management.

The names of all Honorary Members shall be posted in the Reading Room and Billiard Room.

Complaints. Any cause of complaint that may arise is to be written and signed by the member complaining, in the Complaint Book established for that purpose, or by letter to the Secretary, which complaint must be specially noticed by the Committee at their weekly meeting; and any overcharge, inattention, or improper conduct on the part of a servant is to be stated by letter, under the signature of such member, which being addressed to the Secretary, must be laid before the Committee at their next weekly meeting.

BY-LAWS FOR MEETINGS.

1. At all meetings of the Club the Chair shall be taken at 8 o'clock P.M., precisely.

2. The Order of Business at general Meetings shall be as follows :

(1) Meeting constituted.
(2) Minutes of preceding meetings, and of all intervening special meetings, read and confirmed.
(3) Report of Managing Committee.
(4) Miscellaneous business.
(5) Meeting adjourned.

3. At the Annual Meeting in May the Election of Officers shall take place immediately after the Report of Committee.

4. All resolutions and amendments shall be delivered to the Secretary in writing, with the name of the proposer attached.

5. No officer or member shall be entitled to vote at any meeting on any question which concerns himself or in which he may be personally interested.

6. The President shall be entitled to a vote as a member, and a casting vote in cases of equality.

7. The President may prevent any member from speaking more than once on the same subject, until all other members have had an opportunity of expressing their opinions.

8. The President shall not take part in any discussion without first resigning the Chair to the Vice-President, or, in his absence, to some other member of the Club.

CARLETON CLUB, 1876.

LIST OF MEMBERS.

Adamson, James
Allan, W. A.
Allen, T. H.
Anderson, J. H.

Baker, G. P.
Baker, W. R.
Bate, G. H.
Bell, A. M.
Bell, H. P.
Bell, W. A.
Bentley, T. B., M. B.
Billings, B.
Billings, W. R.
Blackmore, W. A.
Bowie, Alexander
Braun, F.
Brough, J.
Bruce, H. B. D.
Brunel, George
Brunel, John
Buchanan, W. F.
Burpee, L. J.
Burpee, T. R.

Carriere, C. H.
Chapleau, E. S. O.
Christie, A. J.
Christie, T. N. E.
Clayton, J. A.
Cochran, George
Cosgrave, J.
Cotton, F. M.
Coutlée, L. W. P.
Crowe, J. B.

d'Auteuil, Elzéar
Derbyshire, J. S.
Devlin, R. J.
Dickinson, J. E.
Domville, James, M. P.
Dore, F. J. S.
Douglas, R. C.
Dunlevie, M. K.
Duval, George

Eastwood, D. S.
Edgarton, W. B.
Egan, H. K.
Egleson, J.

Fisher, George
Fisher, J. P.
Forsyth, H. G.
Forsyth, W. F.
Fortescue, Laurence
Fuller, R.
Fuller, W. H.

Gautier, F. E.
Gilmour, John
Goodwin, James
Gormully, J. J.
Gouin, J. A.
Grant, Forsyth
Grant, J. A.

Harington, E. H.
Harington, T. D.
Harper, J. W.
Harris, D. R.
Hartney, E. P.
Heron, W. L.
Himsworth, W.
Humphrey, A. A.

Irvine, James
Irving, A.

Jones, C. J.
Jones, L. K.

Kimber, R. E.
Kingsford, R. E.
Kirkpatrick, W. W.

Lane, S. E. H.
Langevin, E. J.
Langton, H. S.
Lee, W. Horace
Lees, R.
Leslie John
Lynn, J. P., M. D.
Lyon, Judge

Macdonald, D. A.
Macdonald, J. B.
Mackintosh, C. H.
Mann, G. W.
Mattice, G.
McCaul, G. Lefroy
McIntyre, A. F.
McLachlin, Daniel
McLean, Neil
McNaughton, M.
Mills, F. W.
Miall, jr., E.
Moberley, F.
Moberley, W.
Monk, G. W., M. P. P.
Morgan, H. J.
Morgan, Ira
Morrison, Angus G.
Murdoch, William

Newby, F.
Nicholson, V.

O'Connor, R. E.

Parsons, Thomas
Patrick, A. P..
Paterson, J. D
Powell, W. F.
Powell, A. W.

Quin, William

Remon, E. P.
Ritchie, C. G.
Robertson, James
Rochester, James
Rosamond, jr., James
Russell, Alex. Jno.
Ruttan, J. F.

Sherwood, G. M.
Skead, E. S.
Smith, F.
Smith, Sidney
Smith, T.
Stewart, A.
Stewart, John
Stewart, McLeod
Stewart, Neil
Stuart, H. B.
Stubbs, W. H.

Waldo, E.
Walker, W. H.
Whitcher, W. F.
White, Frederick
White, Peter, M. P.
Wilson, W., M. D.
Wilson, Z.
Wise, F. A.
Wright, Alonzo, M. P.
Wright, W. McKay, M. P.
Wynne, J. A.

Tasker, C J.
Thompson, George
Tobin, B. Seymour, R. N.
Turner, James

D. F. Jones, M.P.
N. L. McKay, M.P.